

ELENA MARIA KARENEVA
ATTORNEY AT LAW
IMMIGRATION PRACTICE

KARENEVA LAW FIRM, PLLC

MEMBER, STATE BAR OF TEXAS
MEMBER, AMERICAN IMMIGRATION
LAWYERS ASSOCIATION (AILA)
MEMBER, TEXAS CHAPTER - AILA.

1314 EAST BELT LINE RD.
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LEGAL ADVISOR TO MEXICAN
CONSULATE GENERAL, DALLAS

CONTRACTUAL AGREEMENT FOR LEGAL SERVICES

The undersigned, hereafter called "Client," by execution of this Agreement has this day employed Elena P. Kareneva, Attorney at Law, hereinafter called "Attorney," to represent Client. By execution of this agreement, Client also appoints Attorney as its agent and lawful attorney-in-fact in connection with this matter. *This contract containing the price offer for the listed services herein is open and available to Client for thirty (30) days of the date listed on this contract. If Client does not execute the proposal within such period of time, this offer is null and void.*

RETAINER. The flat fee for this legal service is **\$ 850.00**, which includes the preparation of the appropriate documents and all correspondence and communications connected with such process. Representation does not commence and this agreement is not binding on either side until this retainer is paid. Responsibility to provide legal services will be accepted and work will begin when Attorney receives the retainer. Any fees paid to our office for legal services are *non-refundable*. _____ (Client's initials).

PREPARATION AND FILING OF DACA RENEWAL FOR:

ADDITIONAL FEES/EXPENSES:

- USCIS Fee (DACA and Work Permit): \$ 495.00 (Money Order or Personal Check)
- Administrative Costs: \$ 140.00
- Translation of Birth Certificate from Spanish into English: \$ 30.00

MISCELLANEOUS. Client hereby acknowledges that attorney has made no promises, assurances or guarantees as to the outcome and/or timeframe of this or any other matter except to act in a competent, legal, ethical, and honest manner, to represent the best interest of the Client, and to maintain confidentiality of the Attorney-Client relationship under applicable rules. _____ (Client's initials).

It is the Client's responsibility to provide all the necessary documents for the case, and to fill up accurately and completely all the questionnaires necessary for the case. This contract does not cover any AILA Request nor any follow-up procedures with the USCIS nor any resubmissions of paperwork due to Client's error or to the error of USCIS service. _____ (Client's initials).

Client has read this Agreement and agrees to each of the terms and conditions stated in it. _____ (Client's initials).

ATTORNEY

DATE

SIGNED AND ACCEPTED this _____ day of _____, _____.

CLIENT

LIST OF DOCUMENTS FOR DACA RENEWAL

- 2 Passport sized photos
- Federal Income Tax Returns for the past two years
- High School Diploma or GED
- Work Permit
- Valid ID or Driver's License
- Social Security Card
- I-821D Approval Letter
- I-765 Approval Letter
- Criminal Record (If applicable)
- Travel Permit Document (If applicable)

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APPLICATION FOR EMPLOYMENT AUTHORIZATION

I am applying for:

- Permission to accept employment.
 Replacement (of lost employment authorization card).
 Renewal of my permission to accept employment (attach previous employment authorization document).

Nombre/Name:

Apellido Paterno/Last Name Primer Nombre/First Name Segundo Nombre/Middle Name

Otros nombres usados (Si es mujer, proporcione su apellido de soltera)/All Other Names used (Include Maiden Name):

Address in the United States:

Street, Apartment Number/ Ciudad/City Estado/State ZIP Pais/Country

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Fecha de nacimiento/Date of Birth:

Mes/Dia/Año Month/Day/Year

Lugar de Nacimiento/Country of Citizenship/Nationality: _____

Place of Birth: _____

Town/City State/Province Country

Date of Birth: _____

Month Day Year

Gender: Male Female

Marital Status: Married Single Divorced Widowed

Social Security Number: _____ (include all numbers you have ever used, if any)

Alien Registration Number: _____ I-94 Number (if any) _____

Have you ever before applied for employment authorization from USCIS?
 Yes No

Which USCIS office? _____ Date: _____
Month/Day/Year

Results (Granted or Denied – attach all documents) _____

Date of Last Entry into the U.S. _____
Month/Day/Year

Place of Last Entry: _____

Manner of Last Entry (Visitor, Student etc.) _____

Current Immigration Status (Visitor, Student etc.) _____

telephone #: _____

email: _____

Processing Information.

Ethnicity (Select **only one** box)

- Hispanic or Latino
- Not Hispanic or Latino

Race (select **all applicable** boxes)

- White
- Asian
- Black or African American
- American Indian or Alaska native
- Native Hawaiian or other pacific islander

Height

feet Inches

Weight

Pounds

Eye Color (select **only one** box)

- | | | |
|---------------------------------|--------------------------------|--|
| <input type="checkbox"/> Black | <input type="checkbox"/> blue | <input type="checkbox"/> brown |
| <input type="checkbox"/> Gray | <input type="checkbox"/> Green | <input type="checkbox"/> hazel |
| <input type="checkbox"/> Maroon | <input type="checkbox"/> pink | <input type="checkbox"/> Unknown/Other |

Hair color (select **only one** box)

Band (No hair)

Black

Blond

Brown

Gray

Red

Sandy

White

Unknown/other

I have been continuously residing in the U.S. Since at least

June 15, 2007. Up to the present time.

Yes

No